

## PAR Time Schedule

<i>Activity</i>	<i>Cut-off dates</i>		
	<i>For I.A.S. except the level of Secretary or Addl. Secretary or equivalent to GOI</i>		<i>For I.A.S. of the level of Secretary or Addl. Secretary or equivalent to GOI</i>
	<i>For I.P.S. upto the level of IGP</i>		<i>For I.P.S. of the level of Addl DGP or DGP</i>
	<i>Below Super Time Scale</i>	<i>Super Time Scale</i>	<i>Above Super Time Scale</i>
Blank PAR form to be given to the officer reported upon by the Administration Division specifying the reporting officer and reviewing authority	1 <sup>st</sup> Apr	1 <sup>st</sup> May	1 <sup>st</sup> Jun
Self appraisal for current year / Filling in Section-II	30 <sup>th</sup> Apr	31 <sup>st</sup> May	15 <sup>th</sup> Jun
Appraisal by Reporting Authority	31 <sup>st</sup> May	30 <sup>th</sup> Jun	15 <sup>th</sup> Jul
Appraisal by Reviewing Authority	30 <sup>th</sup> Jun	31 <sup>st</sup> Jul	15 <sup>th</sup> Aug
Appraisal by Accepting Authority	31 <sup>st</sup> Jul	31 <sup>st</sup> Aug	15 <sup>th</sup> Sep
Disclosure to the officer reported upon	15 <sup>th</sup> Aug	15 <sup>th</sup> Sep	30 <sup>th</sup> Sep
Comments of the officer reported upon, if any (if none, transmission of the PAR to the Cadre Controlling Authority)	31 <sup>st</sup> Aug	30 <sup>th</sup> Sep	15 <sup>th</sup> Oct
Forwarding of comments of the officer reported upon to the reviewing and the reporting authority by the accepting authority, in case the officer reported upon makes comments	15 <sup>th</sup> Sep	15 <sup>th</sup> Oct	31 <sup>st</sup> Oct
Comments of Reporting Authority	30 <sup>th</sup> Sep	31 <sup>st</sup> Oct	15 <sup>th</sup> Nov
Comments of Reviewing Authority	15 <sup>th</sup> Oct	15 <sup>th</sup> Nov	30 <sup>th</sup> Nov
Comments of Accepting Authority/PAR to be finalized and disclosed to the officer reported upon	31 <sup>st</sup> Oct	30 <sup>th</sup> Nov	15 <sup>th</sup> Dec
Representation to the Referral Board by the officer reported upon	30 <sup>th</sup> Nov	31 <sup>st</sup> Dec	31 <sup>st</sup> Dec
Forwarding of representation to the Referral Board along with the comments of Reporting Authority/Reviewing Authority and Accepting Authority	15 <sup>th</sup> Dec	15 <sup>th</sup> Jan	31 <sup>st</sup> Jan
Finalization by Referral Board if the officer reported upon represents against the decision of the Accepting Authority	15 <sup>th</sup> Jan	15 <sup>th</sup> Feb	28 <sup>th</sup> Feb
Disclosure to the officer reported upon	31 <sup>st</sup> Jan	28 <sup>th</sup> Feb	15 <sup>th</sup> Mar
End of entire PAR Process	31 <sup>st</sup> Mar	31 <sup>st</sup> Mar	31 <sup>st</sup> Mar