

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

APPLICATION FOR RECRUITMENT TO THE POST OF STENOGRAPHER GRADE-II

(PAY BAND - 1: ₹5200-20200 ; GRADE PAY: ₹2400/-)

Note:

- i) Read instructions in the Notification carefully before filling the application.
- ii) To be filled in by the candidate in CAPITAL LETTERS.
- iii) Put ✓ mark against the relevant box wherever necessary.
- iv) Self Attested Copies of the relevant certificates should be enclosed.

Affix a recent
passport size
photograph
attested by a
Gazetted
Officer

1. NAME OF THE APPLICANT :
(in CAPITAL LETTERS)

2. (i) FATHER NAME :

(ii) MOTHER NAME :

(iii) HUSBAND NAME :
(for Married Women)

3. DATE OF BIRTH :

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(Self Attested copy of record for proof of Date of Birth should to be enclosed)

4. AGE AS ON 05-02-2016 : years months

5. GENDER :

Male	Female
<input type="checkbox"/>	<input type="checkbox"/>

(Put ✓ mark in the relevant box)

6. Address :

Permanent Address	Address for communication
PIN code <input style="width: 100px;" type="text"/>	PIN code <input style="width: 100px;" type="text"/>

7. Mobile Phone No. :

8. E-mail ID :

9. EDUCATIONAL QUALIFICATIONS: (Self Attested copy of the certificates should to be enclosed)

Sl. No.	Qualification	Name of the Board / University	Month & Year of passing
1	SSLC or equivalent		
2	HSC or equivalent		
Additional Educational Qualifications (if any):-			

NAME OF THE APPLICANT : _____

-:2:-

10. TECHNICAL QUALIFICATIONS: (Self Attested copy of the certificates should to be enclosed)

Sl. No.	Qualification	Name of the Board	Month & Year of passing						
1	Stenography in English Lower Grade								
2	Typewriting in English Higher Grade								
3	Typewriting Lower Grade in <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">TAMIL</td> <td style="text-align: center;">MALAYALAM</td> <td style="text-align: center;">TELUGU</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table> (Put ✓ mark in the relevant box)	TAMIL	MALAYALAM	TELUGU					
TAMIL	MALAYALAM	TELUGU							
Additional Technical Qualifications (if any):-									

11. Nationality :

12. Whether Resident of Puducherry by continuous residence in the U.T. of Puducherry for the last 5 years immediately preceding the closure date of the Notification :

Yes	No

(Put ✓ mark in the relevant box)
(Self Attested copy of the Nativity/Residence Certificate obtained within a period of one year preceding the closure date of Notification should to be enclosed)

13. Religion :

14. Community :

General	MBC	SC	OBC	EBC	BCM	BT

(Put ✓ mark in the relevant box)
(Self Attested copy of the Community Certificate obtained within a period of one year preceding the closure date of Notification should to be enclosed)

15. Category :

XSM	PwD	MSP

(Put ✓ mark in the relevant box)

16. For **Ex-Servicemen** applicant :
(Self Attested copy of the Discharge Certificate & I.D. Card issued by the Dept. of Sainik Welfare, Puducherry should to be enclosed)

- (a) Date of Entry in the Defence : _____
 (b) Date of Discharge : _____
 (c) Total years of service : _____
 (d) I.D. Card No. issued by the Dept. of Sainik Welfare, Puducherry: _____

(e) Whether already employed ? :

Yes	No

(Put ✓ mark in the relevant box)

(f) If Yes, Name of the post and Department in which working : _____

17. For **Persons with Disabilities** applicant :
(Self Attested copy of the Medical Board Certificate should to be enclosed)

(a) Category of the handicapped :

Blindness or Low vision	Hearing Impairment	Locomotor Disability or Cerebral Palsy

(Put ✓ mark in the relevant box)

(b) Nature of Physical Disability (OA/OL/BL/OAL/B/LV) :

(c) Percentage of Disability :