

No.A.12017/1/2017-DP&AR/GC/U.I
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated: 18.12.2017

CIRCULAR

Sub: Public Services – Inviting suggestions on the proposed draft Recruitment Rules to the newly restructured post of Telephone Supervisor – Reg.

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The Department of Personnel and Administrative Reforms (Personnel Wing), Puducherry proposes to frame Recruitment Rules to the newly restructured post of Telephone Supervisor.

In terms of O.M. No.AB-14017/61/2008-Estt.(RR), dated 13.10.2015 of the Department of Personnel & Training, Government of India, New Delhi, the proposed schedule for the post of Telephone Supervisor is hosted on the Official website of <http://dpar.puducherry.gov.in> inviting suggestions, if any, from all concerned and the representatives of Service Associations latest **by 17.01.2018.**

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(M. KANNAN)

18/12/17
UNDER SECRETARY TO GOVERNMENT

To


All concerned.

**DRAFT PROPOSED RECRUITMENT RULES FOR THE POST OF
TELEPHONE SUPERVISOR**

1.	Name of post	:	Telephone Supervisor
2.	Number of post	:	8 (Eight) [2017] subject to variation dependent on workload
3.	Classification	:	General Central Service Group 'C' (Non-Gazetted – Non-Ministerial)
4.	Level in the Pay Matrix	:	Level – 5
5.	Whether selection post or Non-selection post	:	Non-Selection
6.	Age limit for direct recruits	:	Not applicable
7.	Educational and other qualification required for direct recruits	:	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	Not applicable
9.	Period of probation, if any	:	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	:	By promotion.
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/ deputation/ absorption to be made	:	<p>Promotion from Telephone Operator in Level-2 of the Pay Matrix with 13 years of service in the grade rendered after appointment thereto on regular basis.</p> <p>Failing which –</p> <p>Promotion from Telephone Operator with 16 years of combined service in the grade of Multi Tasking Staff (General) / Tailor in L.G's Secretariat in Level 1 of the Pay Matrix and Telephone Operator, out of which at least minimum of 7 years of regular service in the grade of Telephone Operator.</p> <p>Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of</p>



			such qualifying/ eligibility service or two years whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.
12.	If Departmental Promotion Committee exists, what is its composition	:	Group 'C' Departmental Promotion Committee (for considering promotion) 1) Secretary-in-charge of Department of Personnel :: Chairman 2) Joint/Deputy/Under Secretary to Govt. (DP&AR) :: Member 3) Joint/Deputy/Under Secretary to Govt. (Finance) :: Member
13.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable


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 (M. KANNAN)
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