

No.A-34012/6/2011/DP&AR (Exam)  
GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

\* \* \* \* \*

Puducherry, dated: 21.12.2015.

**I.D. NOTE / MEMORANDUM**

Sub: Public Services – Conduct of **Departmental Test for Engineering Staff/Officers of Public Works Department** – Reg.

Ref: (i) G.O.Ms.No.36/94-DP&AR (Exam), dated 25.05.1994 of the Department of Personnel and Administrative Reforms (Personnel Wing), Pondicherry.  
(ii) This Department's I.D. Note / Memorandum of even No. dt. 11.07.2013.

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The **DEPARTMENTAL TEST FOR ENGINEERING STAFF / OFFICERS OF PUBLIC WORKS DEPARTMENT** as prescribed in the G.Os. cited is proposed to be conducted tentatively during the month of March, 2016.

2. The Chief Engineer, Public Works Department, Puducherry; The Director, Local Administration Department, Puducherry; The Chief Town Planner, Town and Country Planning Department, Puducherry; The Director, Port Department, Puducherry; The Project Director, District Rural Development Agency, Puducherry; The Chief Executive Officer, Puducherry Slum Clearance Board, Puducherry; The Secretary, Puducherry Housing Board, Puducherry are requested to bring the contents of this I.D.Note/Memorandum to the notice of all Officers / Staff concerned, including those working in Karaikal / Mahe / Yanam and also to those who are on deputation and to forward applications in the prescribed form (specimen enclosed) of Officers / Staff, who are willing and eligible to take-up the test, so as to reach this Department **on or before 11.01.2016** after scrutiny. Applications received after the prescribed date will not be entertained on any account. Applications which are not in the prescribed form or which are found to be defective, will summarily be rejected.

3. Only Assistant Engineer, Junior Engineer Gr.II and Draughtsman Gr.II as mentioned in the G.O. cited in the reference and Draughtsman Gr.I, Tracer which are feeder posts to Junior Engineer Gr.II, Draughtsman Gr.II respectively for whom the test has been specifically prescribed need apply. The applications received from the officials for whom the test is not prescribed, should not be forwarded to this department. Such applications, if received, should be rejected at their end.

4. The admission of the candidates to the test will be regulated in accordance with the orders contained in G.O.Ms.No.37, dated 15.04.1976 of the GAD, Puducherry, G.O.Ms.No.16 dated 17.02.1999 of DP&AR(PW), Puducherry and U.O.Note/Memorandum No.3-1/83-GAD (Exam), dated 04.07.1983 of the GAD, Puducherry.


5. Those who have already appeared for the test twice, except Scheduled Caste / Scheduled Tribe / Ex-Servicemen / Physically Handicapped candidates, should send with their applications an Indian Postal Orders for ₹10/- (Rupees ten only) drawn in favour of THE UNDER SECY. TO GOVT., DP&AR(PW), PUDUCHERRY (by designation only) payable at PUDUCHERRY as admission fee in accordance with the G.Os. cited at para 4 above, failing which their applications will summarily be rejected.

6. **The candidates who have already submitted their applications in response to the Circular No. A-34016/1/2010/DPAR(Exam), dated 05.08.2011 and this Departments's I.D. Note / Memorandum of even No. dt. 11.07.2013 need not apply again.** In case the official is transferred to other departments / any outlying region after the submission of application, the Department / Office where he / she has been transferred and also the Centre where he / she wants to take up the test should be intimated to this Department immediately. If any request for change of Centre is received after the despatch of the Hall Ticket, the same will not be entertained.

7. The actual date, time and venue of the test will be intimated to the candidates in due course.

8. This I.D.Note / Memorandum and the Syllabus of the test has been hosted in the official website <http://dpar.puducherry.gov.in> for reference.

9. In case no application from eligible Officer / Staff is received, a 'NIL' report should invariably be furnished to this Department.

  
(M. KANNAN)  
21/12/15

**UNDER SECRETARY TO GOVERNMENT**

Encl: As stated.

To

- (1) The Chief Engineer, Public Works Department, Puducherry;
- (2) The Director, Local Administration Department, Puducherry;
- (3) The Chief Town Planner, Town and Country Planning Department, Puducherry;
- (4) The Director, Port Department, Puducherry;
- (5) The Project Director, District Rural Development Agency, Puducherry;
- (6) The Chief Executive Officer, Puducherry Slum Clearance Board, Puducherry;
- (7) The Secretary, Puducherry Housing Board, Puducherry.

Copy to:

- (1) The Superintending Engineer Circle-I,II,III, PWD, Puducherry.
- (2) The Executive Engineer, I&PH / B&R, PWD, Karaikal / Mahe / Yanam

Last Date for submission of Application: 11-01-2016

APPLICATION FORM FOR ADMISSION TO **DEPARTMENTAL TEST FOR ENGINEERING STAFF/  
OFFICERS OF PUBLIC WORKS DEPARTMENT**

**IMPORTANT NOTE:**

(i) No column should be left blank. (ii) Any omission will lead to summary rejection of the application and no correspondence will be entertained on this matter.

**(To be filled by the candidate's own handwriting)**

1. i) Name of the candidate  
(In full and in **BLOCK CAPITAL**) :
- ii) Candidate's PRAN / GPF Number . . . . . :
- iii) Candidate's Mobile Number . . . . . :
- iv) Candidate's e-mail Id . . . . . :
2. i) Designation :
- ii) Present official address with  
Office Telephone Number :
- iii) In case the official is on deputation, the name of the  
Department / Office from which deputed with Office  
Telephone Number :
3. i) Post held (whether regular or ad-hoc basis) :
- ii) In case the candidate officiates in the present post on  
ad-hoc basis, indicate whether he / she hold any other  
post on regular basis :
4. Classification of the post :
5. Educational Qualification :
6. i) Whether the candidate belongs to category of Scheduled  
Castes / Scheduled Tribes / Ex Servicemen / Physically  
Handicapped (Answer **YES** or **NO**) :
- ii) If **YES**, specify S.C. / S.T. / XSM / P.H. :
7. i) Date of Birth :
- ii) Date of initial appointment with designation : Date :  
Designation :
- iii) Date of appointment in the present post :
8. i) Whether appeared previously for the test (tests conducted  
after 15-04-1976 alone need be taken into account)  
(Answer **YES** or **NO**) :
- ii) If **YES**, indicate the Number of attempts already made  
with particulars of date of conduct of the test :
9. Fee paid, if any, vide Indian Postal Order Number,  
Date and Amount :
10. Name of the Centre in which the candidate is to be  
examined (PUDUCHERRY / KARAIKAL / MAHE / YANAM) :
11. Specify the Paper(s) of the test to which the candidate is  
willing to sit for(Paper-I/Paper-II/Both Papers) :

Place:

Date:

**SIGNATURE OF THE CANDIDATE**

**(TO BE FILLED IN BY THE HEAD OF DEPARTMENT / OFFICE)**

Certified that the particulars furnished against item Nos. 1 to 8 by Thiru/Tmt./Seivi

\_\_\_\_\_ (Name of the candidate)

\_\_\_\_\_ (Designation) have been verified with  
reference to the relevant records and found correct.

SIGNATURE OF THE HEAD OF  
DEPARTMENT / OFFICE :

Place:

Date:

NAME & DESIGNATION WITH SEAL:

**Note:** (i) Application from deputation staff should be routed through their parent department only.  
(ii) For uniformity, Application Form may be taken in LEGAL size paper.