

Memo No.(TP)A-8 (ATP)/STP-2018/ 1843- 81

From

The Secretary Urban Planning,
Deptt. of Urban Planning,
Chandigarh Administration.

To

✓ Chief Administrator
Pondicherry Admini



Dated Chandigarh, the 5/4/18

Subject: Filling up one post of Assistant Town Planner in the T.P. Wing, Deptt. of Urban Planning, Chd. Admn.- Panel thereof.

Sir/Madam,

I am directed to address you on the subject matter and to state that one post of Assistant Town Planner in the pay scale of Rs.7880-13500 with initial start of Rs.8000/-(pre-revised)/Rs.15600-39100+5400/-G.P. with initial start of Rs.21000/-(Revised) in the Town Planning Wing, Department of Urban Planning, Chd. Admn., is to be filled up by taking officer on deputation from Central Govt. or State Govt. or Union Territories or Public Sector Undertaking or Autonomous Statutory Organization. The officer, who is not more than 56 years of age and possessing the following qualification/ experience is eligible:-

(i) Holding analogous post on regular basis in the Parent Cadre or Department;

Or

(ii) With five years service in the Grade rendered after appointment thereto on regular basis in the scale of pay of Rs.6500-10,500/-(pre-revised) or equivalent in the Parent Cadre or Department; and

(a) Possessing the following educational qualifications and experience:-

(a) (i) A degree in Bachelor of Technology (Planning) from a recognized University or Institute or equivalent;

(ii) three years experience in the Town Planning

Or

(b) Post Graduate Degree in City and Town Planning from a recognized University or equivalent.

The copy of the terms and conditions of the deputation is also enclosed herewith.

It is therefore, requested that the panel of names of 3 to 5 suitable/willing officers may kindly be recommended for making selection of one officer for appointment on deputation to the post of Assistant Town Planner in this Administration within one month from the date of issue of this letter. The following documents in respect of recommendees, which are essentially required by the Union Public Service Commission, may be furnished while sending the panels.

- Integrity Certificate.
- Vigilance Clearance Certificate.
- Statement of penalties imposed if any.
- Last five years ACR's/attested photocopies thereof in respect of the officers.
- Bio-data of the each officer duly signed by the officer
- Consent of the officer to work on transfer on deputation in Chd. Administration.

P.T.O.

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In the case of an officer, who is not holding analogous post, a certificate to the effect that the employee is eligible to hold the post of Assistant Town Planner in the parent department may kindly be recorded in the body of the letter while recommending the names.

DA/As above

Yours faithfully,



(RAJINDER SINGH)
Senior Town Planner
Deptt. of Urban Planning,
Chandigarh Administration.

Dated:

Endst. No. (TP)A-8(ATP)/STP-2018/

A copy of the above is forwarded to the Deputy Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi, for information and necessary action.

Su
(RAJINDER SINGH)
Senior Town Planner
Deptt. of Urban Planning,
Chandigarh Administration.