

-1-

GOVERNMENT OF INDIA  
MINISTRY OF DEVELOPMENT OF NE REGION  
NORTH EASTERN COUNCIL SECRETARIAT  
NONGRIM HILLS, SHILLONG-793003

NO. NEC/ADM/ 91/81/Vol.IV

Dated: Shillong, the 18<sup>th</sup> August, 2016.

To

As per list.

Sub :- Advertisement/Vacancy Circular for the post of Director (Plan Evaluation and Monitoring), North Eastern Council Secretariat, Shillong on Deputation (including short term contract) basis.

Sir,

With reference to the subject cited above, the undersigned is directed to enclose herewith a copy of the advertisement No. NEC/ADM/91/81 Vol.IV dated 18<sup>th</sup> August, 2016 for the above mentioned post proposed to be filled up on Deputation (including short term contract) basis. This advertisement/vacancy circular may please be widely circulated in your Organisation. This advertisement is also being published in the Employment News shortly.

Applications of eligible and willing candidates may be forwarded to the Director (Admn.) within 60 days from the date of publication of the advertisement in the Employment News.

Yours faithfully,

Encl: As above

(E. Swer)  
Director (Admn.)  
NEC Secretariat, Nongrim Hills,  
Shillong : 793003  
Ph. No. : 2522647

Director (Admn.)  
North Eastern Council  
Govt. of India, Shillong.

OFFICE OF THE CHIEF SECRETARY  
PUDUCHERRY.

No. 3211/CS/2016  
Received on 7/9/16  
Despatched on 9 SEP 2016

OFFICE OF THE SECRETARY

No. 3492/ Secy (Per) / P/2016  
Received on: 9 SEP 2016  
Despatched on: 9 SEP 2016

-2-

**GOVERNMENT OF INDIA  
NORTH EASTERN COUNCIL SECRETARIAT  
MINISTRY OF DEVELOPMENT OF NORTH EASTERN REGION  
NONGRIM HILLS, SHILLONG-793 003.**

No.NEC/ADM /91/81/Vol.IV

Dated: Shillong, the 18<sup>th</sup> August, 2016.

The North Eastern Council Secretariat is looking for the services of a suitable officer for filling up 1(One) post of Director (Plan Evaluation and Monitoring) on Deputation (including short term contract) basis in the scale of pay of Rs.12,000-375-16,500/- (5<sup>th</sup> CPC) [(Pre-revised) PB-3 Rs.15,600-39,100/- + G.P.Rs.7600/- (6<sup>th</sup> CPC.)] corresponding to Level 12 of Pay Matrix of 7<sup>th</sup> CPC. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's OM No. 6/8/2009-Estt.(Pay II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on Deputation (including short term contract) basis immediately so as to reach the Director (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. For eligibility criteria, job requirement, qualifications and experience, as per **Annexure-I**, Prescribed format of Curriculum Vitea Proforma as per **Annexure-II** and for other necessary details, please visit the **NEC website <http://necouncil.gov.in>** .

**LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.**

1. Application in the prescribed format – Annexure-II duly completed, signed by the candidate, countersigned and sealed by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer with the rank of Under Secretary to the Government of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.



(E. Swer )  
Director (Admn.)  
NEC Secretariat, Nongrim Hills,  
Shillong : 793003  
Ph. No. : 2522647

Director (Admn.)  
North Eastern Council  
Govt. of India, Shillong

1(One) post of Director (Plan Evaluation and Monitoring) on Deputation (including short term contract) in the scale of pay of Rs.12,000-375-16,500/- (5<sup>th</sup> CPC) [(Pre-revised) PB-3 Rs.15,600-39,100/- + G.P.Rs.7600/- (6<sup>th</sup> CPC)] corresponding to Level 12 of Pay Matrix of 7<sup>th</sup> CPC.

Method of recruitment :	Deputation (including short term contract) :
	<p>Officers of the Central Government, State Government, Union Territories, Public Sector Undertakings, Recognised Research Institutions, Universities, Semi Government, Statutory or Autonomous Organisations:</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or department; or            (ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.10,000-15,200 (5<sup>th</sup> CPC) [(Pre-revised) PB-3 Rs.15,600-39,100/- + G.P Rs.6,600/-(6<sup>th</sup> CPC)] corresponding to Level 11 of the Pay Matrix of 7<sup>th</sup> CPC or equivalent in the parent cadre or department; and</p> <p>(b) possessing the following educational qualifications and experience :</p> <p>(i) Master's Degree in Economics or Statistics or Computer applications or Bachelor's Degree in Engineering from a recognized University or equivalent.</p> <p>(ii) possessing ten years' experience in Research or Investigation work and supervising research or investigation, analysis of data, examination of implications of economic policies.</p> <p>(Period of deputation/contract including period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily <u>not exceed 4(Four) years</u>.</p> <p>The maximum age limit for appointment by deputation (including short term contract) shall be <u>not exceeding 56 years</u> as on the closing date of the receipt of applications).</p>

Note: - The candidate who applied for the post would not be allowed to withdraw their candidature subsequently.

**Job requirement :** To evaluate and monitor the progress of implementation of schemes taken up under the NEC Plan and compilation and analysis of statistical data, preparation of seminar/conference papers etc., collection of economic data regarding plans, examination of implication of various economic policies so as to facilitate formulation of policies and their evaluation, preparation of notes, memoranda paper etc., and to initiate and direct specialized research work.

CURRICULUM VITAE PROFORMA

- 1. Name and address( in block letters ) :
- 2. Date of birth ( in Christian era) :
- 3. Date of retirement under Central / State Govt. rules. :
- 4. Educational qualification. :
- 5. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

Qualification/ experience required

Qualification/experience possessed by the officer

- Essential: 1.
- 2.
- 3.
- Desired: 1.
- 2.

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt/Orgn	Post Held	From	To	Scale of Pay and basic pay	Nature of duties

- 8. Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent. :
- 9. In case the present employment is held on deputation/contract basis, please state :
  - (a) The date of initial appointment. :
  - (b) Period of appointment on deputation/contract :
  - (c) Name of the parent office/organisation to which you belong. :