

2852/Secy (Pers) V
 Received on 16/12/2015
 Despatched on 17/12/2015

Administration of
 Dadra & Nagar Haveli, UT

(Department of Personnel & Administrative Reforms)

No. 1-2(B-225)200/ADM/1029

Date: 07/12/2015

VACANCY CIRCULAR

Subject:	Filling up of one vacancy for the post of Labour Enforcement Officer, Group 'B' (Gazetted) in the Pay Scale of PB-2 Rs. 9300-34800 with Grade Pay Rs. 4200/- on Deputation / Absorption basis - reg.
----------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

It is proposed to fill up the one vacancy for the post of Labour Enforcement Officer, Group 'B' (Gazetted) in the Pay Scale of PB-2 Rs. 9300-34800 with Grade Pay Rs. 4200/- on Deputation / Absorption basis in the Labour Department, D&NH, Silvassa. The eligibility criteria are given in Annexure - I.

2. Interested and eligible officials are requested to send their applications through their Employer / Cadre Controlling Authority in the attached proforma (Annexure - II) to the Department of Personnel & Administrative Reforms, Secretariat, Silvassa-396230 within 45 days from the date of publication of advertisement for this vacancy in the Employment News.

3. The administrative Ministries / Departments are also advised to pay attention towards the points indicated in Annexure-III.

4. The copy of the Application format is provided in the website www.dnh.nic.in in a downloadable form as **Word Document** along with the advertisement.

5. The applications / CV not accompanied by supporting certificates / documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.

6. The terms & condition of deputation shall be regulated as per Deptt. of Pers. & Trg. OM No.6/8/2009-Estt.(Pay-II) dated 17/06/2010, as amended from time to time.

Encl: Annexure I, II & III.

(Kishor Kumar Bhalla)
 Deputy Secretary (Personnel)
 email: dspers-dnh@nic.in
 Tel. 0260 - 2642113.

To

1. All Ministries/ Departments of the Government of India.
2. The Chief Publicity Officer, DNH with a request to publish the advertisement in the prominent Newspapers One of Gujarati and One of Hindi circulating in the Union Territory of Dadra and Nagar Haveli and also in Employment News.
3. The Director (IT), Dadra & Nagar Haveli for uploading in DNH website.

Secy (Pers)

US (Pers)

15/12

SS-I

323
17/12/15

DSI (3)
18/12/15

STATE GOVERNMENTS / UNION TERRITORIES

1. The Chief Secretary to the Govt. of Andhra Pradesh, Hyderabad (A.P.)
2. The Chief Secretary to the Govt. of Assam, Dispur, Guwahati (Assam).
3. The Chief Secretary to the Govt. of Bihar, Patna (Bihar).
4. The Chief Secretary to the Govt. of Gujarat, Gandhinagar (Gujarat).
5. The Chief Secretary to the Govt. of Goa, Panaji.
6. The Chief Secretary to the Govt. of Himachal Pradesh, Shimla.
7. The Chief Secretary to the Govt. of Jammu & Kashmir, Srinagar (J&K).
8. The Chief Secretary to the Govt. of Karnataka, Bangalore.
9. The Chief Secretary to the Govt. of Kerala, Tiruvananthapuram.
10. The Chief Secretary to the Govt. of Madhya Pradesh, Bhopal (M.P.)
11. The Chief Secretary to the Govt. of Maharashtra, Mumbai.
12. The Chief Secretary to the Govt. of Manipur, Imphal.
13. The Chief Secretary to the Govt. of Haryana, Chandigarh.
14. The Chief Secretary to the Govt. of Meghalaya, Shillong.
15. The Chief Secretary to the Govt. of Mizoram, Aizawl.
16. The Chief Secretary to the Govt. of Nagaland, Kohima.
17. The Chief Secretary to the Govt. of Orissa, Bhubaneswar.
18. The Chief Secretary to the Govt. of Punjab & Chandigarh, Chandigarh.
19. The Chief Secretary to the Govt. of Rajasthan, Jaipur.
20. The Chief Secretary to the Govt. of Sikkim, Gangtok.
21. The Chief Secretary to the Govt. of Tamilnadu, Chennai.
22. The Chief Secretary to the Govt. of Tripura, Agartala.
23. The Chief Secretary to the Govt. of Uttar Pradesh, Lucknow.
24. The Chief Secretary to the Govt. of West Bengal, Kolkata.
25. The Chief Secretary to the Govt. of Arunachal Pradesh, Itanagar.
26. The Chief Secretary to the Govt. of Andaman & Nicobar Islands, Port Blair (UT).
27. The Chief Secretary to the Govt. of Chandigarh Union Territory, Chandigarh.
28. The Chief Secretary to the Govt. of Delhi, Delhi.
29. The Chief Secretary to the Govt. of Daman & Diu, Union Territory.
30. The Chief Secretary to the Govt. of Lakshadweep, Union Territory, Kavaratti.
31. The Chief Secretary to the Govt. of Pondicherry, Union Territory, Pondicherry.
32. The Chief Secretary to the Govt. of Uttarakhand, Dehradun.
33. The Chief Secretary to the Govt. of Chhattisgarh, Raipur.
34. The Chief Secretary to the Govt. of Jharkhand, Ranchi.
35. The Chief Secretary to the Govt. of Telangana, Hyderabad.

Annexure – I

1.	Name of Post	:	Labour Enforcement Officer
2.	Classification of Service	:	GROUP 'B' GAZETTED NON – MINISTRIAL
3.	No. of Posts	:	01 (One) Post

4. Details of vacant posts to be filled up :

Sr. No.	Name of Office/Station/ State	No. of vacancy to be filled up	Category of vacant post to be filled up
(1)	(2)	(3)	(4)
(i)	Labour Department, Dadra & Nagar Haveli, Silvassa.	01	Un – reserved

5.	Scale of Pay	:	PB – 2 Rs. 9300 – 34800 + Grade Pay Rs. 4200/-
6.	Method of Appointment	:	Deputation / Absorption basis
7.	Period of Deputation	:	Initially for one year extendable upto 3 years.
8.	Age limit	:	Upper age limit shall not exceed 56 years as on last date of receipt of application
9.	Eligibility conditions	:	<p>Officers under Central / State Government / Union Territory (A) (i) Holding analogous posts on regular basis in the parent cadre/ department. OR (ii) With Six years service in the post grade rendered after appointment thereto on regular basis in the scale of Rs.5200 – 20200 plus GP of Rs.2800/- in Pay Band -1 or equivalent in the parent cadre/department; AND</p> <p>(B). Essential (I) Degree in Commerce or Degree with Economics / Sociology / Social Work as one of the subjects from a recognized University. (II) Post Graduate Degree / Diploma in Law, Labour Relations, Labour Welfare, Labour Laws, Personnel Management or any other allied subject relating to Labour from a recognized University / Institution.</p> <p>DESIRABLE: Two years experience in Labour Laws, Labour Welfare, Labour Relations or Personnel Management in an Industrial Organization or a Government establishment.</p>
10.	Last / Closing date for receipt of Applications	:	Within 45 days from the date of publication of this advertisement in Employment News.