

O/O. SECRETARY  
 No. 7062/2y/Per/PA/12  
 RECEIVED 3 NOV 2017  
 DESPACHED

OFFICE OF THE CHIEF SECRETARY  
 PUDUCHERRY.  
 No. 3876/cs/2017  
 Received on 3/11/17  
 Despatched on 3 NOV 2017

**VACANCY CIRCULAR**  
 No. A-12011/7/2011-ADM  
 Government of India,  
 Department of Personnel & Training,  
 LAL BAHADUR SHASTRI NATIONAL  
 ACADEMY OF ADMINISTRATION, MUSSOORIE

Dated: 5<sup>th</sup> October, 2017

To  
 The all Central Ministries/departments/Chief Secretaries of State Government/UTs and Vice Chancellors of all Universities/Institutions (As per list attached).

**Sub: Filling up of the post of Professor of Economics in Lal Bahadur Shastri National Academy of Administration, Mussoorie.**

Sir,

I am directed to say that it is proposed to fill up the two posts (the number of vacancies may increase/decrease) of Professor of Economics in the Lal Bahadur Shastri National Academy of Administration, Mussoorie on deputation (including short-term contract)/absorption basis. Scale of pay, eligibility conditions i.e. qualifications and experience, period of deputation and duties etc. for the post are indicated below:

- |     |                                   |   |
|-----|-----------------------------------|---|
| (1) | <b>Name of the Post</b>           | : Professor of Economics  |
|     | <b>Pay Band &amp; Grade Pay</b>   | : Level 13A (Rs. 131100-216600) in Pay Matrix (PB -4 GP Rs. 8900 pre-revised) |
|     | <b>Method of recruitment</b>      | : Deputation (including short-term contract)/Absorption                       |
|     | <b>Classification of the post</b> | : General Central Service Group 'A' Gazetted                                  |
|     | <b>Number of Posts</b>            | : Two posts (The number of vacancies may increase/ decrease).                 |

**Eligibility**

Officers of the Central Government/ State Governments/Union territories/ Public Sector Undertakings/ Universities/Recognised Research Institutions/ Autonomous/Semi-Government/ Statutory Organisations :-

- (a) (i) Holding analogous posts on regular basis; or
- (ii) With two years' regular service in posts in the Level 13 (Rs.118500 – 214100) in Pay Matrix [PB-4 Rs.37400-67000 Plus grade pay Rs.8700/- (pre-revised)] or equivalent; or
- (iii) With six years' regular service in posts in the Level 12 (Rs.78800 – 209200) in Pay Matrix [PB-3 Rs. 15600-39100 plus grade pay Rs.7600 (pre-revised) ] or equivalent; or
- (iv) With eleven years' regular service in posts in the Level 11 (Rs.67700 – 208700) in Pay Matrix [PB-3 Rs.15600-39100 plus grade pay Rs.6600 (pre-revised)] or equivalent; and

**Essential Qualifications:**

- (a) (i) Post Graduate Degree in Economics from a recognized university or Equivalent; and
- (ii) ten years' experience in teaching or research or training or administration.

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**Desirable:**

- (b) Doctorate Degree in Economics from a recognised University or equivalent.

Note 1. Qualifications for the above posts are relaxable at the discretion of the UPSC in case of candidates otherwise well qualified.

Note 2. For the above mentioned posts, the qualification(s) regarding experience is/are relaxable at the discretion of the UPSC in the case of candidates belonging to the SC and ST, if at any stage of selection, the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.

**Age Limit:**

The maximum age limit for appointment by deputation (including short-term contract)/ absorption shall be not exceeding 56 years as on the closing date of receipt of applications for all the above mentioned posts.

**Period:**

Period of deputation/contract including period of deputation or contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed four years for all the above mentioned posts.

**Duties and responsibilities of the post include:**

Teaching, Training, Counselling, Preparation of Reading Material, Setting of Examination Paper, functions of Course Co-coordinator/Associate Course Coordinator etc.

*The candidate selected to the post will be entitled to training allowance @ 24% of his basic pay in the parent department, in lieu of deputation allowance, if deputationist opts for the pay scale of his parent department.*

It is requested to circulate the vacancy and forward the application of the officers who are willing and fulfill the eligibility criteria and can be spared immediately in the event of their selection to this Academy in the prescribed proforma as at Annexure-I, complete in all respects along with documents (cadre clearance, Integrity certificate, vigilance clearance, Major/Minor penalty imposed during the last ten years and up-to-date ACRs dossiers (or photocopy of ACRs for the last 5 years duly attested on each page by Gazetted Officer) **within 60 days** from the date of publication in the Employment News.

**Note** The details of the vacancy along with prescribed form for submitting the application are available on the LBSNAA Website <http://www.lbsnaa.gov.in>

*C. Sridhar*  
*5/12/18*

(C. Sridhar)  
Deputy Director (Sr.) &  
Deputy Incharge Administration

## APPLICATION PROFORMA

FOR THE POST OF \_\_\_\_\_

1. Name and Address in Block letters:
2. Telephone No., Fax No. & e-mail address:
3. Date of Birth (in Christian era):
4. Date of retirement under Central/State Government rules:
5. Educational Qualifications:
6. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.)

		Qualifications/ Experience required	Qualifications/Experience possessed by the Officer
Essential	(1)		
	(2)		
	(3)		
Desired	(1)		
	(2)		

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
8. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Institution/ Organisation	Post held	From	To	Scale of Pay and Basic Pay* therein	Nature of Duties

\*Basic Pay in the post being held on regular basis.

9. Nature of present employment, i.e., ad-hoc or temporary or quasi permanent or permanent.
10. In case the present employment is held on deputation/contract basis, please state
  - a) The date of initial appointment
  - b) Period of appointment on deputation/contract
  - c) Name of the parent office/organization to which you belong
11. Date of return from the last ex-cadre post, if any

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12. Additional details about present employment  
Please state whether working under  
    - a) Central Government
    - b) State Government
    - c) Autonomous Organisations
    - d) Government Undertakings
    - e) Universities
  13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
  14. Total emoluments per month now drawn.
  15. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
  16. Whether belongs to SC/ST.
  17. Remarks (The candidates may indicate information with regard to (i) Research Publications and Reports and Special Projects, (ii) Awards/Scholarship/Official Appreciation, (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information.

(Note: Enclose a separate sheet if the space is insufficient.)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate with date \_\_\_\_\_

Address: \_\_\_\_\_

Mobile/Telephone No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Certificate to be furnished by the Employer/Head of Office/forwarding authority**

Certified that the particulars furnished by \_\_\_\_\_  
\_\_\_\_\_ are correct and he/she possess educational qualification and experience mentioned in the vacancy circular.

Also certified that:

- (i) There is no vigilance case pending/contemplated against him/her.
- (ii) His/her complete ACR Dossier/ACRs for the last five years duly attested (on each page) are enclosed.
- (iii) His/her integrity is beyond doubt.
- (iv) No major/minor penalties have been imposed on him/her during the last 10 years.
- (v) List of major/minor penalties imposed during the last 10 years if any is enclosed.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Office Seal: \_\_\_\_\_