

OFFICE OF THE CHIEF SECRETARY
PUDUCHERRY.
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Received 28/11/17
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VACANCY CIRCULAR

No. A-12011/10/2011-ADM
Government of India,
Department of Personnel & Training,
LAL BHADUR SHASTRI NATIONAL
ACADEMY OF ADMINISTRATION, MUSSOORIE

O.C. SECRETARY
No. : 7257/Secy/Per/Pa/17
RECEIVED: 29 NOV 2017
DESPATCHED 30 NOV 2017

Dated: 6th November, 2017

To

The all Central Ministries/departments/Chief Secretaries of State Government/UTs and Vice Chancellors of all Universities/Institutions (As per list attached).

Sub: Filling up of the post of Reader in Political Theory & Constitutional Law in Lal Bahadur Shastri National Academy of Administration, Mussoorie.

Sir,

I am directed to say that it is proposed to fill up the post of Reader in Political Theory & Constitutional Law (One post) in the Lal Bahadur Shastri National Academy of Administration, Mussoorie on deputation (including short-term contract) basis. Scale of pay, eligibility conditions i.e. qualifications and experience, period of deputation and duties etc. for the post are as indicated below:

Name of the Post	:	Reader in Political Theory & Constitutional Law
Pay in Pay Matrix	:	Level 12 (Rs. 78800-209200) in Pay Matrix
Method of Recruitment	:	Deputation (including short-term contract)
No. of Posts	:	One (The number of vacancy may increase/decrease).

Eligibility

Officers of the Central Government/State Governments/Union territories/ Public Sector Undertakings/Universities/Recognized Research Institutions/ Autonomous/ Semi-Government/ Statutory Organisations:-

- (a) (i) Holding analogous posts on regular basis; or
- (ii) With five years' regular service in posts in the scale of PB-3 Rs.15600-39100 plus grade pay Rs.6600 [Level 11 (Rs.67700 – 208700) in Pay Matrix as per VII CPC] or equivalent; or
- (iii) With ten years' regular service in posts in the scale of PB -3 Rs.15600-39100 with GP Rs.5400/- [Level 10 (Rs.56100-177500) in Pay Matrix as per VII CPC] or equivalent

Essential Qualifications:

- (i) Post Graduate Degree in Political Science or in Law from recognized University or equivalent; and
- (ii) Five years' experience in teaching or research or training or in administration
- or
- (i) Degree in Law from a recognized university or equivalent; and
- (ii) Eight years' experience in teaching or research or training or in administration or in judicial services ; and

Eight Years practical experience at the Bar out of which three years should be in a High Court.

Desirable:

Doctorate Degree in Political Science or Constitutional Law from a recognized university or equivalent.

Note 1. Qualifications for the above post are relaxable at the discretion of the UPSC in case of candidates otherwise well qualified.

Note 2. For the above mentioned posts, the qualification(s) regarding experience is/are relaxable at the discretion of the UPSC in the case of candidates belonging to the SC and ST, if at any stage of selection, the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.

Age Limit:

The maximum age limit for appointment by deputation (including short-term contract) basis shall be not exceeding 56 years as on the closing date of receipt of applications for all the above mentioned posts.

Period:

Period of deputation/contract including period of deputation or contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed four years for all the above mentioned posts.

Duties and responsibilities of the post include:

Teaching, Training, Counselling, Preparation of Reading Material, Setting of Examination Paper, functions of Course Co-coordinator/Associate Course Coordinator etc.

The candidate selected to the post will be entitled to training allowance @ 24% of his/her basic pay in the parent department, in lieu of deputation allowance, if deputationist opts for the pay scale of his parent department.

It is requested to circulate the vacancy and forward the application of the officers who are willing and fulfill the eligibility criteria and can be spared immediately in the event of their selection to this Academy in the prescribed proforma as at Annexure-I, complete in all respects along with documents (cadre clearance, Integrity certificate, vigilance clearance, Major/Minor penalty imposed during the last ten years and up-to-date ACRs dossiers (or photocopy of ACRs for the last 5 years duly attested on each page by Gazetted Officer) **within 60 days** from the date of publication in the Employment News.

Note The details of the vacancy along with prescribed form for submitting the application are available on the LBSNAA Website <http://www.lbsnaa.gov.in>

(C. Sridhar)
Deputy Director (Sr.) &
Deputy Incharge Administration

BIO-DATA/ CURRICULUM VITAE PROFORMA**FOR THE POST OF**

1.Name and Address (in Block Letters)	
1.(A) Telephone No, Fax No. & e-mail address:	
2. Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ Experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
<p>5.1 Note: This column needs to be amplified to indicate essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Officer at the time of issue of Circular and issue of Advertisement in the Employment news.</p> <p>5.2 In the case of Degree and post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.</p>	

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.

6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-date) with reference to the post applied.

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institute	Pay , Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent