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No. 24011/01/2015-Estt (B)
Government of India

Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi, 14th May, 2015

OFFICE MEMORANDUM

OFFICE OF THE CHIEF SECRETARY
PUDUCHERRY.
No. 3836/CS/2015
Received on 25/5/2015
Despatched on

25 MAY 2015

Subject:- Filling up of the post of Chairman, Staff Selection Commission, New Delhi (Additional Secretary level) in the Pay Band/Scale HAG Rs. 67,000/{Annual increment @3%}-79,000/-on deputation basis.

Secy (Per.)

It is proposed to fill up the post of Chairman, Staff Selection Commission (SSC) Headquarters at New Delhi in the Pay Band (Scale HAG Rs. 67,000/{Annual increment @3%}-79,000/-(Additional Secretary level). The eligibility criterion is given in Annexure-I.

2. Application of only such officers will be considered as are routed through proper channel and are accompanied with (i) bio-data in the proforma at Annexure-II; (ii) clear photocopies of the up-to-date APAR dossier of the officer containing APARs of at least last five years, duly attested by a Group 'A' officer (if original APAR could not be sent); (iii) An attested Statement indicating the grading in the APAR during the last five years (iv) cadre clearance; (v) clearance from vigilance and disciplinary angle; and (vi) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years.

3. All Ministries/Departments and the State Governments/UTs are requested to forward the applications of willing and eligible officer in the prescribed proforma to :- **Smt. Manisha Bhatnagar, Under Secretary to the Government of India, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), Room. No. 222-D, North Block, New Delhi-110001**, so as to reach this office latest by 15th July, 2015.

4. The applications of only those officers may be forwarded who, in the event of their selection, would immediately join the duties of the post, and whom the concerned authorities would be in a position to relieve immediately. The application once forwarded would not be allowed to be withdrawn. Applications received after the prescribed date or not accompanied with the required certificates/documents will not be entertained.

G. Jayanthi

(G. Jayanthi)
Director

- To
- (i) Secretaries all the Ministries/Departments of Government of India (By Name)
 - (ii) Chief Secretaries/ Union Territories of all States Governments (By Name)
 - (iii) All Cadre Authorities.
 - (iv) Technical Director, NIC, Department of Personnel and Training for up-loading the circular under the heading -"what is new" this Department's web-site, immediately.

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ANNEXURE-I

Eligibility criterion of the post of Chairman, Staff Selection Commission, New Delhi.

1. Name of Post : Chairman, Staff Selection Commission, New Delhi.
2. Scale of pay/Pay Band/Scale: HAG Rs. 67,000/annual increment @3%-79,000/-.
3. Eligibility: Officers of the Central Government (including officers of All India Services and Central Group 'A' Services).
 - (a) (i) Holding analogous posts on a regular basis in the parent cadre/Department;
or
 - (ii) with three years' service in the grade rendered after appointment thereto on a regular basis in the scale of PB-4 Rs. 37,400-67,000/- with Grade Pay of Rs. 10,000/- or equivalent in the parent cadre or Department; and
 - (b) Possessing the following educational qualifications and experience:-
 - (i) Post Graduate Degree in any discipline from a recognized University or Institution.
 - (ii) 15 years' experience in dealing with Service, Administrative, Vigilance, Establishment and Financial matters.
4. **Period of Deputation**: The upper age limit at the time of appointment to the post of Chairman of Staff Selection Commission will be 59 years and he/she shall hold office for a period of five years or till he/she attains the age of 62 years, whichever is earlier, provided that in case a serving officer appointed as Chairman, Staff Selection Commission retires on superannuation before completing the tenure of five years, he/she shall be deemed to be on re-employment for the remaining period of tenure subject to the upper age limit of 62 years.
5. **Age Limit**:- The maximum age limit for appointment by deputation shall be not be exceeding 59 years on 02.12.2015.