

No.A-35016/11/2002-DPAR/SS.II(1)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 07.07.2015

C I R C U L A R

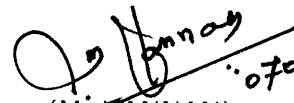
Sub: Public Services – Filling up one post of Superintendent and two posts of Senior Assistant in the Pondicherry Urban Development Agency, Puducherry, on deputation basis - Reg.

It is proposed to fill up the following posts in the Pondicherry Urban Development Agency, Puducherry, on deputation basis as per the eligibility criteria mentioned against the posts:

Sl. No.	Name of the Post	No. of Posts	Eligibility Criteria
1	Superintendent	1	Assistants with 3 years of service having passed Accounts Test (Higher).
2	Senior Assistant	2	LDCs with 2 years of service having Bachelor Degree and computer knowledge.

2. It is therefore requested that this may be widely circulated among the Assistants and LDCs working under the cadre control of this Department and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded alongwith their APARs for the last five years, to this Department on or before **31.07.2015** duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who are likely to superannuate within a period of three years need not be forwarded.


(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT(DP&AR)

Encl: As above.

To
All Heads of Departments/Offices.
Puducherry region.
Copy to:
1. The Project Officer, Pondicherry Urban Development Agency, Puducherry.
2. Spare copy.

P R O F O R M A

1. Name of the Authority :: PONDICHERRY URBAN DEVELOPMENT AGENCY, PUDUCHERRY.
2. Post applied for :: SUPERINTENDENT / SENIOR ASSISTANT
3. Name of the Applicant (in BLOCK LETTERS) ::
4. Name of father/ husband ::
5. Present post held and since when, scale of pay and pay drawn at present ::
6. Department in which working at present ::
7. Date of Birth ::
8. Educational Qualification ::
9. Technical Qualification ::
10. Details of Computer Knowledge ::
11. Whether passed Accounts Test (Higher) Part-I : Yes / No, Date: :: Part-II: Yes / No, Date:
12. Details of Service (including deputation service) ::

Sl. No.	Designation	Department	Period	
			From	To

13. Whether belongs to SC/ST ::
14. Residential Address ::
15. Remarks ::

Place:
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE
SEAL: